

## Waikite Valley School Board Meeting

Wednesday 18<sup>th</sup> February 2026

Meeting Opened: 6.15pm

Attendance: Sue, Denise, Lisa, Karl, Ben, Jess, Catherine

Apologies: Kate

### Confirmation of Previous Minutes:

It was unanimously agreed by the Board that these minutes are a true and accurate record of the Waikite Valley School Board Meeting held 22<sup>nd</sup> November 2025. **Moved: Denise/Seconded Jess**

Correspondence: See List.

### Matters Arising/Strategic Decisions:

#### 1. RE-ELECTION OF DENISE AS PRESIDING MEMBER

**ACTION:** The Board unanimously voted to elect Denise as Presiding Member.

#### 2. CODE OF CONDUCT

**ACTION:** The Code of Conduct documents were passed out to Board Members and signed and returned to Denise by each Member.

#### 3. 2026 DELEGATION OF RESPONSIBILITY

**ACTION:** The 2026 Delegation of Responsibility will remain the same as was approved at the last Board Meeting.

#### 4. 2025 PROGRESS REPORT

Sue says there is no comparison to 2024 as the bar has changed and will continue to change but that the Staff Members are very happy with progress of the School.

Sue also gave clarification how things like the Smart Tools work and how the School will take a lot of time to help both the Staff and the children to be ok and familiar with these Tools before using for Assessments etc in the 2027 School year.

#### 5. STRATEGIC PLAN

Attached as per previous Minutes. Implementation will happen in Term 2 2026 hopefully so that new curriculums will be smoothly implemented later in year.

#### 6. PRINCIPAL APPRAISAL

The Principal Appraisal has been signed off by Denise and the Board has approved professional development for Sue as well which will be very beneficial for Sue.

### Monitoring/Principal's Report:

Sue gave the Board her update aligning with the Report which the Board discussed and approved.

Family changes etc means the School has lost some students from the roll but there will be seven new enrolments shortly which balances out the numbers quite nicely.

*DTendz*

Attendance/necessary absenteeism (ie medical appointments etc) is at a really good level but absenteeism during school term time due to holidays is still a major issue at this point.

**MOTION: The Board approves the Principal's Report. Moved: Denise/Seconded Jess**

**Financial Reports:**

Sue presented the December/January Financial Reports to the Board for approval.

**MOTION: The Board approve the Financial Report for December 2025.**

**Moved: Jess/Seconded Ben**

**MOTION: The Board approve the Financial Report for January 2026.**

**Moved: Jess/Seconded Lisa**

**General Matters:**

**1. POOL MATS**

The new pool mats are working well but the pool coating is starting to deteriorate – the Board discussed approaching the Waikite Hot Pools to see if they could either look at the Pool or give the School an idea of how they maintain their pools so the Board can decide how to deal with the issue.

**2. PLAYGROUND**

The new playground is now up and running well – great effort – thank you everyone involved.

**3. SCHOOLHOUSE**

A new Property Management Agent has been looking after the School house and has Tenants interested. Board discussed this and thought that it may be better to keep looking at this stage as the Tenant needs to be right for the school. A suggestion was made to fence the driveway to the School house off from the School grounds. This was also discussed by the Board and it was decided to get Quotes as a first step.

**4. SCHOOL CAMP**

Sue asked the Board to approve payment of \$4500 towards School Camp to help reduce costs for those finding it a struggle. Sue will send copy of RAMS assessment sheets and If there are any questions please let her know. The Board held a discussion regarding this and the payment was duly approved.

**ACTION: The Board approved the payment of \$4500 towards School Camp.**

**Moved: Ben/Seconded Jess**

**5. VALUES CARDS**

School Values Cards have now been phased out and Click Cards were introduced in Term 1 also using School Values and big celebrity events at end of each Term. This has been a big hit with the children especially the Seniors as there is more involvement for them with things like signage etc.

**Policy Reviews:**

*D. Tenda*

Sue has reviewed the Health and Safety Policy and also the Welfare Policy and these have been approved by Denise.

**Agenda Items:**

Analyses of Variance, Quotes for the Driveway Fence for School house.

**Meeting Closed:** 7.56pm

**Next Meeting:** Wednesday 25<sup>th</sup> March 6pm

*Denise* 25/03/26