

Waikite Valley School Board Meeting

Wednesday 22nd October 2025

Meeting Opened: 6pm

Attendance: Sue, Denise, Lisa, Karl, Jess, Kate, Ben, and Catherine

Apologies: None

Confirmation of Previous Minutes:

As the previous Presiding Member is no longer here to sign the Minutes of the previous Board Meeting Denise as the new Presiding Member will sign the Minutes to give confirmation.

Correspondence: See List.

Matters Arising:

1. TRAINING OF NEW BOARD MEMBERS

The date for Training of New Board Members has yet to be confirmed.

2. CODE OF CONDUCT

The Code of Conduct has been given to the new Board Members to sign.

Strategic Discussions:

1. NEW PLAYGROUND

The School has gained approval to install the new playground with 40 % deposit and hopefully this will occur in February 2026. The School is still awaiting one more Grant. The cost of the new playground is \$155,000.00 plus GST, utility check and base course. Sue is awaiting a quote for the base course and the School will have to organise the removal of the old playground.

MOTION: The Board approve the cost and installation of the New Playground and the removal of the old Playground.

MOVED: Denise

SECONDED: Jess

2. MOE – TERMS FOR 2026

Primary Schools must be open for instruction a minimum of 378 half days in 2026 and the MOE has allocated 4 half days for PLD which means the School will be open for 382 half days. The School year for 2026 will start on Monday 2nd February 2026 and finish on 14th December 2026.

MOTION: The Board approve the start and finish times for the 2026 School Year.

MOVED: Denise

SECONDED: Jess

3. GRANT APPLICATION FOR TERM 1 CAMP

A Grant Application has been made for School Camp in Term 1 2026 and needs to be submitted to the Board for approval.

MOTION: The Board approves the Grant Application for School Camp Term 1.

MOVED: Denise

SECONDED: Jess

4. MOE – STRATEGIC PLAN CHANGES

The MOE has advised that there will be no changes to the School's Strategic Plan until 2027.

5. SUMMER POOL OPENING

General discussion was held as to whether to open the school pool to the Public over the summer holidays.

It was unanimously decided by the Board that the Pool would remain closed over the summer holidays as regulations and proper monitoring would be too difficult to maintain – would not be fair on Staff or Public if something went wrong.

6. GRANT FOR PLAYGROUND EQUIPMENT

Sue asked the Board to approve a Grant for equipment for the new Playground.

MOTION: The Board approve the Grant for equipment for the New Playground.

MOVED: Karl

SECONDED: Ben

Monitoring/Principal's Report:

Sue gave the Board her update aligning with the Report which the Board discussed and approved.

Septic Tank – now awaiting MOE approval to go ahead.

New Permanent Teacher for Room 2 – Interviews have been carried out but a decision is yet to be made.

MOTION: The Board unanimously approve the Principal's Report.

MOVED: Denise

SECONDED: Jess

Financial Reports:

Sue presented these Reports as they were made before the New Board members started.

Financial Report – July

Presented and approved by the Board.

MOVED: Lisa

SECONDED: Denise

Financial Report – August

Presented and approved by the Board.

MOVED: Ben

SECONDED: Kate

Financial Report – September

Presented and approved by the Board.

MOVED: Ben

SECONDED: Denise

Policy Reviews:

The Board discussed, reviewed and accepted the Risk Management Policy.

MOVED: Denise

SECONDED: Lisa

Agenda Items for Next Meeting:

Draft Budget, Attendance Management Plan, Quote for Base Course

Meeting Closed: 7.25pm

Next meeting: Wednesday 26th November 2026 at 6pm

SDTenda