

Waikite Valley School Board Meeting Minutes

Date: 14 May 2025, 3.15PM

Apologies: Sophia Burton

In Attendance– Mike, Sue, Lisa, Denise, Mary, Kelly

Minutes of the Previous Meeting

Two amendments to the minutes were agreed and corrected by the Board.

It was then unanimously agreed that the minutes reviewed are a true and accurate record of the Waikite Valley Board Meeting Friday 21 March 2025.

Matters Arising

1. Septic Upgrade

Sue provided an update on the septic upgrade and the proposed options. The Ministry of Education will be using some budget surplus to contribute to the project. It is proposed some piping will be replaced and they will decommission some of the old septic tanks and replace with a larger new one at an appropriate location. Further investigation into the Best Start premises is being undertaken to determine if proposals are fit for purpose.

2. Security Cameras

Sue procured a quote which was approximately \$5000. Sue will obtain a second price from another provided (Ufey).

3. Playground

Sue has updated the PTA that the septic investigation needs to be completed before any commencement of implementing a new playground. This doesn't stop fundraising efforts which can continue.

Sue asked the Board whether the playground should be phased and if the Board could contribute \$50,000 from it's budget surplus. This would allow phase 1 to be completed. Mary proposed Sue contact Goods for Grants to discuss proposed funding of the remainder of the project.

The Board unanimously agreed to contribute \$50,000 from available funds towards the Playground project.

4. Meeting Schedule

Meeting days to change due to Staff Meetings being on a Wednesday.

Next Meeting to be Thursday 19 June 3.15PM

Correspondence

None.

Monitoring and Principal's Report

Sue to provide update on upcoming attendance report at next meeting.

Sue gave the Board her update aligning with the Report (attached) which the Board discussed and approved.

Sue tabled the annual implementation plan and this was discussed. The strategic goals remained the same. The Board unanimously approved the plan.

Financial Report

Mary presented the latest Financial Report to the Board which was accepted and approved.

No matters of note.

Policy Review

The Board discussed and then reviewed the Planning and Preparing for Emergencies, Disasters and Crises Policy.

sSue attends the Civil Defense Training. Sue to purchase emergency snacks to have on hand. Sue to confirm with Kelly Curtis that paper copy backups of important information documents (contact numbers etc) are available and action if not.

Kelly Weston to procure a couple of quotes for a generator suitable for the needs of the school in advance of the next meeting.

Agenda Items for Next Meeting

Playground project, septic tank, security cameras, attendance and achievement data, update on the annual plan.

Meeting Closed: 4.29PM

Next Meeting: Thursday 19 June 3.15PM

A handwritten signature in blue ink, consisting of a stylized 'M' followed by a horizontal line and a large loop.

