

**Waikite Valley School Board Meeting**  
Monday 18 September 2023 , WVS Staffroom

**Present:** Tracy Bain, Mary Briggs, Sophia Burton, Mike France, Sheena Hunter, Kelly Weston & Sue Ratcliffe

**Non-speaking observer:**

**Apologies:**

**In Attendance:** Kelly Curtis ( Secretary)

**Meeting Opened:** 4.05

The Karakia was read by the Board members.

**Minutes:**

It was unanimously agreed that these minutes are a true and accurate record of the Waikite Valley School Board Meeting held on the 21st August 2023.

**Matters Arising:**

**School House Shower:**

Mike France presented the Board with the quote to repair/remove the window in the shower and repair any rotten materials.

The Board discussed the layout of the facility and options for renovation/repair. They agreed to commit to the temporary repair, noting if damage was extensive they would cross that bridge when it arose.

**ACTION:** Mike to contact MK Innovations and arrange for the temporary repairs to take place.

**Correspondence:** As stated in the agenda.

The Board discussed the Targa Rally and the effects it could have being held on a week day

**Monitoring:**

**Principals Report:** Previously circulated – see attached

**Roll:** 85 - As stated in report

**Banking Staffing:** As stated in report

**Attendance:** As reported

**Property:** As Stated in the report.

**Personnel/Staff:** As reported in the report.

The Board is happy to pay for Shandy's thank you gifts.

**Health & safety:** As stated in the report.

**Curriculum:** As stated in the report

The Board discussed the Production. Sue Ratcliffe informed the Board that Ngakuru will be attending and that she had also invited Broadlands and Reporoa. She will invite other schools next time.

**Community Engagement:** As stated in the report.

The Disco was discussed and in particular the meal that was included in the ticket price which was a great idea.

Mary Briggs informed the Board that they had a portable speaker available if needed for Pet Day.

**Grants:** As stated in the report

**Resolutions:**

**Finance:** August Finances

Mary Briggs updated the Board on August's Financial reports.

Finances are looking good and so far the budget is underspent & over received - a good position to be in as this provides flexibility for producing next year's budget.

### **Discussion/Decisions:**

Community Consultation Feedback.

Sue Ratcliffe gave the Board members (in pairs) 2 large sheets with a question, on each, and responses written on post it notes. Sue Ratcliffe asked the Board members to group and highlight the 3 top responses.

#### **Adult Responses**

##### **What's the one thing we can improve on?**

- Having a year 7 & 8 class.
- Technology for year 7 & 8
  - Sue Ratcliffe is arranging for the year 7 & 8 students to attend Rotorua Intermediate for Technology next term
- Opportunities for extension

##### **What are your aspirations and goals for your children?**

- Values - Grit (Resilience), kindness, confidence, respectful - big picture answers
- Ready for high school
  - The Board discussed this.

##### **What resources and opportunities for learning in our community would you like us to utilize better?**

- Getting out in nature
  - Outdoor classroom
  - Education outside the class

The Board discussed having/doing more trips and the balance needed to maintain learning as well as attending out of class activities.

- More Sports
  - Kelly Weston suggested communicating what is available and attended by Waikite

- Valley School to the school community.
- Tracy Bain suggested linking up with Reporoa
- Music was a distant 3rd.

### **What is one main change that would make a difference to your child?**

- Mindfulness/ Mental well being
- Anti bullying/resilience.
  - The Board discussed this and the understanding of what bullying meant.
- Positive reinforcement.

Mary Briggs asked what the Year 7 & 8 class was looking like for next year?

- The Board agreed this was a discussion for the next meeting.

### **Is there anything else you'd like to suggest?**

- Communication
  - Reminders about things to be returned.
  - Never enough communication.
  - Change of parents.
  - Not as many parents come into class to look at their children's work like they used to perhaps due to both parents working.
  - The Board suggested reminding parents/caregivers of the various platforms available to the community for communication.
  - Having classrooms on the same platform would help.
  - Sheena Hunter commented saying Dojo avoids commenting.
  - Sophia Burton commented reminding the Board that older children don't like their parents to come into school.
  - Kelly Weston commented saying she still goes into class and looks at her child's work.

The Board agreed that feedback regarding the consultation was important and needed to be communicated clearly to the school community.

- Technology

### **What can we do at school to improve your child's learning?**

- Support - more teacher aides
- Sports
- Curriculum
  - More science experiments
- More collaboration with other schools
  - Sue Ratcliffe informed the Board she intended organising some sort of event with Ngakuru.

### Children's Responses

#### **What would you like to see more of at school?**

- Swimming
- Art
- Maths

## What do you enjoy most about school?

- Reading
- Writing
- Maths
- Soccer
- Sports

## Do you feel your ideas are listened to?

- 26 out of 30 replied - Yes, 4 - No

The Board discussed most of the responses/requests seemed easy to fix and will slot into the Strategic Plan, Ero goals and Annual plan.

Sue Ratcliffe advised the Board that the Health Curriculum will need to be reviewed in term 4.

Kelly Weston asked how the Board will inform the School Community of the outcomes of the Consultation?

**ACTION: Sophia Burton will write summary of the outcome of the survey, also including useful links for topics, such as resilience**

**ACTION: Kelly Curtis to email Sophia Burton the collated results of the survey.**

**ACTION: Staff to communicate with learners and note they have been heard.**

Mike France commented saying that nothing from the survey was negative.

## Agenda Items for consideration for the next meeting

Year 7 & 8 class for 2024

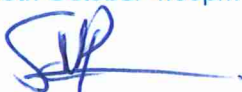
Term dates for 2024

- Meeting Closed: 5.35

## Next Meeting:

Monday 16th October 4.00pm

Signed:



Date:

17/10/23.

Roll  
85 on roll.  
5 enrolled since August. 4 new entrants and one year 3.  
There is an increase in cultural diversity within our school community with pupils from the Pacific, India and the Philippines joining.

Attendance

ANALYSIS T3 2023		17July2023 to 13Sept2023	
Attendance % Range	Number	% of Total	
95 - 100%	26	29.89%	
90 - 94.99%	13	14.94%	
85 - 89.99%	20	22.99%	
80 - 84.99%	7	8.05%	
75 - 79.99%	11	12.64%	
70 - 74.99%	4	4.60%	
65 - 69.99%	1	1.15%	
60 - 64.99%	1	1.15%	
55 - 59.99%	1	1.15%	
<54.99%	3	3.45%	
NA	0	0.00%	
<b>Total</b>	<b>87</b>	<b>100.00%</b>	

Pupils below 75% = 10 chn  
Of those 2 are new entrants, 2 have left, the others are being monitored- sickness, medical.

Banking staffing  
Total staffing usage for pay period 12 was 5.2 YTD=82.71  
Entitlement for period 5.36 YTD=85.75  
Estimated \$ value of staffing YTD \$514 (Underusage)

- Property
- Roofing- has been completed
  - Butynol roof is being completed the first week of the holidays
  - Swimming pool fence. Mike and Sue discussed quotes with WSP. Not a lot of difference in cost. We are going with DKH fencing. (Holmes local business) The starting date is to be confirmed.

Personnel  
Thank you to all the staff for what has been a hectic term. Everyone has pulled together to cover sickness, events, production etc Waikite are lucky to have such dedication for our children.

- Health and Safety
- A formal complaint was received by a community member regarding the bus driver's behaviour behind the wheel. The complaint was forwarded to the bus company and investigated. The driver has been replaced.



	<ul style="list-style-type: none"> <li>The fire alarm upgrade has been approved and will be installed between Thursday 21st- Tuesday 26th of September. Heat detectors, smoke detectors, lockdown switch, PA system are all part of it. Sue, Julian and Kelly are to be trained in its use.</li> </ul>
Curriculum-Teaching and Learning	<ul style="list-style-type: none"> <li>School Speech competition- feedback from judges ( Susan Atkinson and Katy Holmes) said the standard was very high. Cluster speech competition to take place on Friday.</li> <li>Observations for teachers PGC (Professional Growth Cycle)are nearly completed for Term 3. They're being observed against the teaching standards. This will be triangulated with book looks and pupil progress data.</li> <li>The lead curriculum area this term has been dance in preparation for the School Production. A big thank you to Shandy who has taken the lead and all the staff including TA's who have worked tirelessly on it.</li> <li>Term Dates for 2024 TBC</li> <li>TOD- staff are travelling to Galatea for PLD. This will cover the new curriculum refresh.</li> </ul>
Community Engagement	<ul style="list-style-type: none"> <li>Student/parent/teacher meeting- Excellent attendance by whanau.</li> <li>Snowcamp- All enjoyed. A successful camp. School values were put to the test up the mountain!!</li> <li>AIMS Games went off well. The team ended with 3 wins. Very grateful to Jasmine Trumper and Kim Holmes for being there for the whole week to coach and manage.</li> <li>Disco- well planned, everybody seemed to enjoy it</li> <li>Preparations for pet day are in progress.</li> </ul>
Board Assurances	