

Waikite Valley School Board Meeting
Tuesday 2nd May , WVS Staffroom

Present: Tracy Bain, Mary Briggs, Sophia Burton, Mike France, Sheena Hunter, Kelly Weston & Sue Ratcliffe

Non-speaking observer:

Apologies:

In Attendance: Kelly Curtis (Secretary)

Meeting Opened: 4.33

The Karakia was read by the Board members.

Minutes:

It was unanimously agreed that these minutes are a true and accurate record of the Waikite Valley School Board Meeting held 14th March 2023.

Matters Arising:

Schoolhouse Decking:

The Board unanimously agreed to put the repair of the school house deck off as the tenant is happy with its condition and the budget is well over spent.

ACTION: Sue to contact Lee and advise him of this decision.

School House Insurance Documents:

The Board discussed the insurance of Pod 1 and the school van.

They agreed to wait for a 3rd quote before making a final decision.

They unanimously agreed to include Landlord protection in the policy and that they will no longer deal with the current provider as they have proven difficult to deal with.

ACTION: Secretary to get current provider invoice to Kelly Weston.

Community Playground:

The Board discussed the Community Playground.

It was established that with a long list of cuts to the Rotorua Council budget a Community playground was not on the cards.

Sue Ratcliffe informed the Board she had been told about a lady who professionally gets grants. For every 15k she gets she is paid \$595.00.

The Board agreed to discuss the Playground Safety Report entered later in the Principals report.

Sue Ratcliffe informed the Board that she had the report and if any wanted to see it she was happy to share it. Working through repairs, updates with the caretaker but no significant structural damage.

ACTION: The Board agreed to abandon pursuing the Council and look into the professional approach.

Fundraising Ideas:

Kelly Weston suggested doing a rodent hunt.

The Board agreed this was a great idea, sticking to the date of 16th June.

ACTION: Kelly Weston to research this more closely.

Are our students Leaving WVS well prepared?

Sue Ratcliffe will be visiting John Paul College principal next Thursday and has contacted Reporoa College to meet with them regarding this as well.

The focus will remain on Year 9.

Sue Ratcliffe informed the Board that the use of the tech facilities at Reporoa College have been offered and they have chosen to take this opportunity.

They are looking for volunteers to help with sewing.

Tracy Bain informed the Board that people had expressed their doubts regarding educating their year 7 & 8 students at Waikite Valley School.

This was discussed.

Correspondence: As stated in the agenda.

Monitoring:

Principals Report: Previously circulated – see attached

Roll: 86

Sue Ratcliffe discussed attendance with the Board of Trustees.

Banking Staffing: As stated in report

All on track.

Mary Briggs noted figures from this report tie in with a question asked regarding Banking staffing in her finance report.

Property: As stated in the report.

Sue Ratcliffe informed the Board drone images had been taken of the school inside and out by the Small Schools Team.

These will help with measurements for carpet etc if the school qualifies.

Personnel/Staff: As stated in the report plus Principal's Professional Growth Cycle.

Sue Ratcliffe advised the Board that After School Care, with high needs students, need two supervisors and if one is unable to attend teachers have to sit in.

Sue Ratcliffe discussed the Principal's Professional Growth Cycle.

- Tony Pope will help with the assessment set up at a cost of \$500.00.
- The Board will see the report when completed.

Health & safety: As stated in the report plus the courtyard cobble stones

Sue Ratcliffe informed the Board that the cobblestones in the courtyard are sinking

- Sue Ratcliffe has been advised by Central Drainage and earthworks to leave it at this stage and keep an eye on it.
- Sue Ratcliffe has been reassured it has nothing to do with past drainage issues.

Curriculum: As stated in the report

After the MOE pulled out of PLD for Teachers regarding the curriculum refresh Sue Ratcliffe attended PLD that she found very beneficial and felt she could deliver substantial guidance to staff.

Community Engagement: As stated in Report

The Board discussed how much they would charge for Mobile homes to park on the field.

- It was agreed that \$20 per vehicle was acceptable.

Grants: As stated in the report

The Board asked if there was anything we should be applying for?

Resolutions: The Board agreed that an application for \$4750.56 for After School Supervisors wages be sent to One Foundation.

Strategic Aim/Learning and Teaching:

Finance: February and March Finances.

A discussion around spending of the lawn mowing budget saw the Board agree that a budget adjustment was necessary.

The Teacher Aide percentage spent is higher than the position we sit at through the year however more funding from high health needs students will be received and should balance this.

Kelly Weston thanked Mary for her report.

Discussion/Decisions:

E.R.O. -

The Board reviewed the School Improvement Framework document supplied by ERO, discussed and highlighted the areas they sat at.

This document can be seen as a "prompt to improve."

Please see attached document.

The Board discussed the availability of Zoom meetings online for development in these areas.

ACTION: Sophia Burton & Kelly Weston will attend.

Sheena Hunter left the meeting at 6.10pm.

School Docs -

These remain closed but are being finalized.

Agenda Items for consideration for the next meeting

Fundraising - Possum Hunt

Improvement - "move the dial".

- Meeting Closed: 6.30

Next Meeting: Tuesday 6th June 4.30pm

Signed:

Date: