

Waikite Valley School Board Meeting
Tuesday 14th March, WVS Staffroom

Present: Tracy Bain, Mary Briggs, Sophia Burton, Sheena Hunter, Kelly Weston & Sue Ratcliffe

Non-speaking observer:

Apologies: Mike France

In Attendance: Kelly Curtis (Secretary)

Meeting Opened: 4.34

The Karakia was read by the Board members.

Minutes:

The Board agreed that sensitive information be removed from the minutes.

It was unanimously agreed that once these adjustments were made, these minutes are a true and accurate record of the Waikite Valley School Board Meeting 23rd February 2022.

Matters Arising:

Schoolhouse Decking:

Sue has tried contacting Lee and has left a couple of messages.
After some discussion it was agreed that Sue would try emailing Lee.

ACTION: Sue to contact Lee via email for an update.

School House Insurance Documents:

Kelly Weston informed the Board that after going through the School House insurance policy documents thoroughly, the School House policy excludes Landlords protection.
The Board discussed this, agreeing this needs to be added - allowing 30k vandalism and 6 weeks rent loss to the current cover and noting there will be an increase in cost.
They also agreed that quotes from other insurance companies was a good idea.

ACTION: Kelly to provide Kelly Weston with the current policies for the Resource Room, School Van and School house to Kelly Weston and Mary Briggs .

ACTION: Mary and Kelly to get quotes for cover.

Photos/Videos of past inspections:

Sophia Burton informed the Board she had not got these and that since the work is complete they are irrelevant.

School House Electrical Repairs:

The electrical repairs are now complete. The Board went on to discuss the electrician's findings.

The Board discussed the need to replace the School House Oven and agreed that this needed to be done asap. They were happy for this to be purchased using the school credit card.

Sefton Electrical are happy to collect the oven from where it's purchased from and install it.

ACTION: Sophia Burton to purchase an oven on her trip to town on Thursday.

Trailer availability:

The rubbish has been cleared from the School House.

School Playground:

After the bolt on the swings broke Sue Ratcliffe arranged a playground safety inspection.

Sue Ratcliffe shared the findings from the Playground inspection (still awaiting the official report) informing the Board that there were a few issues that needed resolving but most were minor and shouldn't cost school too much.

Tracy Bain offered a telehandler to assist in the replacement of the bolts for the swing.

Sue Ratcliffe informed the Board she had looked into the costs of re-barking the playground with quotes varying from \$20K to \$5900.00.

The Board agreed the \$5900.00 quote fitted perfectly with the funds available and unanimously agreed to proceed with re-barking the playground.

Community Playground:

The Board discussed the Community Playground.

After some discussion Kelly Weston and Sophia Burton agreed to work together.

ACTION: Kelly Weston to contact Shirley Trumper and discuss this idea and the next steps with her.

ACTION: Sophia Burton to contact Karen Barker and discuss this idea and next steps with her.

Fundraising Ideas:

The Board discussed a number of fundraising ideas agreeing that a Quiz Night/ Art Auction (Keeping a Pizza & Movie Night up their sleeve) would be the focus and scheduled it for around the 9th - 16th June.

Sophia felt she may be able to provide some decent pottery/paintings to be auctioned off.

ACTION: Sophia Burton to get the Quiz.

ACTION: Sue Ratcliffe to communicate with the P.T.A. regarding leftover alcohol from their Bingo night and Liquor Licensing.

ACTION: When necessary Mary Briggs will order/organise alcohol.

Nothing to report at this time.

ACTION: Sophia Burton will look more closely into who and how.

Correspondence: As stated in the agenda.

Monitoring:

Principals Report: Previously circulated – see attached

Roll: 81

Banking Staffing: As stated in report

Sue Ratcliffe stated that the Banking staffing is back to where it needs to be.

Sue informed the Board that the current Banking Staffing, PP23, had the Staffing back on track. However we currently approx 7K so adjustments have been made to reduce this by PP26.

Property: As stated in the report.

Personnel/Staff: As stated in the report

Health & safety: As stated in the report

Playground as previously discussed.

Staff development in Safeguarding has been focused on with reference to School Doc's policies as guidance.

Earthquake drill held on Tuesday and ran well.

Drills for other emergency events will be practiced.

Curriculum: As stated in the report

2022 E.O.Y. Data.

Sue Ratcliffe went through the provided E.O.Y. data document with the Board Members

Sue Ratcliffe explained these figures allow staff to unpack/identify the learning needs for all students.

Sue Ratcliffe expressed how impressed she is with the data across all 3 subjects.

The Board discussed points, including the highlighting of those "Below". Why aren't those "Above" highlighted and focused on? Sue Ratcliffe assured the Board the focus was equally about those "Above" as those "Below".

Assessment and tools used were discussed. Moderation, professional development and the use of the same tools in both teaching and assessment ensure a broad representation is documented and unpacked.

Overall the monitoring keeps the staff's "eye on the ball", ensuring all cohorts are targeted.

Kelly Weston asked if the year 8's leaving Waikite Valley School were "ready" for High School.

The Board unanimously agreed this was a great question.

ACTION: Sue Ratcliffe to get in touch with John Paul College, Rotorua Boys High School And Rotorua Girls High School and ask that question - are our students leaving Waikite Valley School in a position to succeed?

Sophia Burton asked Sue Ratcliffe if any of these figures were a surprise for the staff?

No but there is always something to work on and Sue Ratcliffe was happy with the data.

Tracy Bain asked if we were meeting the needs of Maori?

A discussion around an overall lack of culturally meeting the needs of Maori in education pursued.

Staff constantly work towards bringing Tereo into the classroom and adapt learning, bringing in culture to fit the style of Maori education.

These are areas that will be looked into closely.

Sophia Burton thanked Sue Ratcliffe for her hard work.

Community Engagement: As stated in Report

The Board discussed the Curriculum Evening.

- The staff were well prepared with engaging activities.
- Disappointed with the Parent/Caregiver turn out.
 - How can we encourage more to attend?
 - The Board discussed the time it was held. In the past, dinner(pizza) and a movie were provided.

The Board discussed the Waikite Valley School Swimming Sports which ran well.

Mary Briggs asked if more information, i.e times, about the running of the day could be made available to parents and caregivers.

Grants: As stated in the report

The Board asked if there was anything we should be applying for?

Resolutions: The Board agreed that an application for \$4750.56 for After School Supervisors wages be sent to One Foundation.

Strategic Aim/Learning and Teaching:

Finance: N/A

Discussion/Decisions:

E.R.O. -

Sue Ratcliffe gave the Board an update on the previous and up and coming visit's from the Education Review Office.

The initial meeting went well with the reviewer impressed with the school grounds and "feel" of the school.

The whole style of the review process has shifted and they will "pop in and out" over the next 3 years with the focus on continuing to improve.

The visit in the next 2 weeks time will look at data, compliance and the strategic plan.

A preliminary report will be available at the beginning of term 2. This will be reflective of improvements that could be made.

Agenda Items for consideration for the next meeting

E.R.O. feedback/Strategic plan
Fundraising
School Docs

- **Meeting Closed:** 6.20

Next Meeting: Tuesday 2 May 4.30pm

Signed:



Date:

2/05/23

PRINCIPAL REPORT TO BOT March 2023

SECTION A: monitoring data for trends in areas that will impact significantly on school operation

Roll	Y1	Y2	Y3	Y4	Y5	Y6	Y7	Y8	TOT
13/2/2023	14	11	8	7	14	15	5	7	81
14/3/2023	15	11	8	7	14	15	5	6	81

G	B
37	44
38	43

Roll	NZ Maori	Pacific	Dutch	NZEuro	Other Euro
13/2/2023	20	0	4	80	3
14/3/2023	20	0	4	76	3

Banking Staffing Report, (02055) Waikite Valley School
 Period: 202325, Pay Day: 07-MAR-23, As at Period Ending: 07-Mar-2023

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Summary FTTE Details

Pay Period No	23	24	25	YTD Total
Total staffing usage for period	5.03	5.2	2.9	13.13
Entitlement for period	5.35	5.36	5.36	16.07
Ministry adjustment for period	-	-	-	-
Year End Automatic Adjustment for period	.32	.16	2.4	2.88
Difference for period	-	-	.06	.06
Estimated \$ value of staffing (YTD)	\$0	\$0	\$193	
Required average staffing level to finish year with zero balance (FTTE)	5.35	5.36	5.36	

- Property Update -N/A
- Personnel/staff management -NA
- Health & Safety - Playground, Safeguarding, Earthquake Drill,
- Curriculum -Data
- Community Engagement
 - Curriculum evening, WVS swimming sports,

<u>GRANTS -</u>	
Grassroots Trust Ltd	
Pub Charity	
NZCT- Camp T1 approved \$3000	
One Foundation - ASC Term 1, 2023 APPROVED Term 2, 2023 Submitted	
GRASSROOTS CENTRAL	
Four Winds -	
Aotearoa Gaming Trust	
Okataina Trust	