

Waikite Valley School Board of Trustees Meeting

28th July 2021, WVS Staffroom

Administration:

Present: Teresa Topp, Shelley Schnuriger, Tim Braithwaite, Mike France, Mary Briggs & Lorraine Bowman

Apologies: Edwin Schweizer

In Attendance: Courtney Moyes (Stand in Minutes Secretary)

Meeting Opened: 6.32pm

The Karakia was read by the Board members

Shelley thanked Courtney for stepping in for Kelly to record minutes.

Teresa took the Board members to inspect the renovations that have been completed in room 3.

Confirmation of Previous Meeting Minutes: Accepted by all

Matters Arising:

Opus Progress Report:

- Sabre Construction indicated it would take about 4 weeks to finish the renovations in room 4.
- Project to convert old boiler/bike shed into garage has been approved by SIPS
- Painting of buildings was not approved, Teresa went back to 10 year property plan and found quotes for an outdoor classroom so submitted them and that has been approved.
- Painting will still be done but will be funded by the Board as previously discussed.

School House:

- Insulation will go in on Sunday, Tim and Teresa will be installing this. Inspection of property to be done at the same time.
- Rent inconsistency was discussed, Tim to keep pushing for up to date payments.
- Tim thanked for his help regarding school house and tenants.
- **Action: Tim to perform an inspection on the school house. (Sunday 1st August)**

School Bus Run:

- Teresa and Shelley attended the board meeting at Ngakuru School.
- Discussed the reasons behind the van run and listened to Ngakuru's concerns, but felt not much was achieved at the meeting.
- School will continue to do the run.

Correspondence: Broken glass on fire alarm in office needs to be replaced.

Monitoring:

Principals Report: Previously circulated – see attached

Roll: 91

Property: As stated in the report

Personnel/Staff: As stated in the Report

- Nadia Saathof to come in on a Friday as Sian Twiddy's replacement in room 2.
- Lorraine to take over the one day in Room 3 on a Wednesday.
- Jane Bidois has been employed temporarily to cover Kelly in the office.

Health & safety: As stated in the report

- **Action:** Teresa to address the concrete step in to room 3 and look at a way of making it more apparent.

Curriculum: As Stated in the Report

Community Engagement: Student led conferences went really well. Most students had family attend. Students were excited to have people come see their work.

Finance: Mary reported on Mays Report
Available funds of \$55000

Received a few more ministry of education grants lately including:

- Urgent response fund
- High health needs funding
- Communication teacher aid funding
- Reimbursement for Teresa's time on the curriculum refresh.

Discussion/Decisions:

Internet Providers: Deferred till next meeting.

Strategic Plan:

- Two major goals based on brainstorms done by year 7&8 students, BOT and staff will go into the charter.
- Board to review and staff will look over next week and students the following week.
- Next step for Teresa is doing up a road map on what she expects to achieve each term over the next 3 years.

Policy Review: Governance policy 14-18

- Andrews name to be removed and Edwins name added.

Meeting Closed: 7.15pm

Next Meeting: 25th August

Matters Arising:

- School house report
- Opus progress report
- Internet providers
- Outdoor classroom pictures

Agenda Items:

- Mid-year achievement data
- Operational policies 1-2
- Mid-year budget review
- Social science curriculum

Signed: _____

Date: _____