



DEVELOPING LEARNERS FOR LIFE

9 AUGUST, 2021

Waikite Valley School

1090 Waikite Valley Road, RD 1, Rotorua 3077 Tel 021 294 9633

www.waikitevalley.school.nz office@waikitevalley.school.nz

We are: Confident, Optimistic, Unique, Respectful, Adventurous, have Grit, Enthusiastic



The Heads-up for the week ahead.....

Wed 11 August - Lakes DHB vision/hearing testing in school

Wed 11 August - BOP Inter-school Amazing Race Challenge (12 students selected from Year 5-8: two teams)

Kia Ora Koutou Whānau

MANDATORY: On our school Facebook page there is a link to an 'Internet and Photo/Work publication consent' form where you are asked to indicate whether or not you give consent for your child/ren's work and/or photo to be published on Facebook, in the newsletter or on our school website. You can also give consent for them to use the internet at school. It is literally 3 yes/no questions and write your child/ren's names. If you need a hard-copy sent home please let the office know. The link is below:

https://docs.google.com/forms/d/1v4pZ_JRaMolb1e5ges-thUyK1ENhEtwIMS6on2rsPAQ/edit#responses

KAPA HAKA - NO FESTIVAL - END OF YEAR SHOW

At our staff meeting this Monday the staff discussed the workload on the classes with the number of events that were taking place and we decided unanimously that pulling out of the Reporoa Culture Festival (set for 20th August) was the best decision for the students and staff. Because of the huge amount of pride we have in our students learning and performing their kapa haka we wanted to give them enough time to practise & gain confidence in the words & actions. Therefore, we will have a full performance with costumes late in Term 4 in our Settlers Hall for our community. We feel this will better showcase our skills & knowledge in kapa haka.

CARETAKER POSITION

I have included the job description - including hours, remuneration and responsibilities in this newsletter. I would love to find a competent, independent, capable caretaker with initiative and a passion for making our school environment safe, inviting and attractive for our kids and wider community. If you or anyone you know would be interested in the position, please ask them to get in touch with me.

ATTENTION: SLINK RUN UPDATE

The ramp has been damaged at the drop off. Please take care when dropping off the slinks and don't drive on the ramp - it is, not strong enough. We will have it repaired this week - but until it is you need to be careful when using the ramp. A **HUGE** thank you to Karl Shultz from Bluff Country Contractors for donating his time and coming to fix the track by the landing ramp with his tractor and scoop - **THANK YOU KARL!**



Teresa Topp (Tumuaki/Principal) - Waikite Valley School - Developing Learners for Life M: 027 634 4744 E: principal@waikitevalley.school.nz

UPCOMING DATES

Fri 20 August - Kapa Haka Festival (held at Reporoa College) - whole school involvement

Sat 21 August - Last hockey games for primary students

Wed 25 August - BOT meeting 6.30pm

Fri 27 August - Last hockey game for intermediate students

Wed 1 Sept - 'How to help your kids with writing' - workshop for caregivers/whanau (6-7pm) pizza & childcare

WAIKITE VALLEY SCHOOL CARETAKER

Person specifications:

Must be conscientious and self-motivated with good time management skills and a sense of humour.

Must be able to:

- Work unsupervised
- Relate well to staff, children and the parent community
- Take part in school wide professional development and/or training that is relevant to the role or of importance to the school
- Apply themselves to a range of tasks one would expect when caring for a school site. I.e. building maintenance including minor painting and repairs, grounds maintenance including mowing lawns (ride on mower and hand mower), gardening, pool maintenance including cleaning and operating

2021 JOB DESCRIPTION

POSITION: School Caretaker

RESPONSIBLE TO: The Principal

FUNCTION: To keep all school buildings and grounds in a clean, neat and safe condition

EMPLOYMENT CONTRACT: School Caretakers and Cleaners Collective Employment

HOURS OF WORK: 20 hours per week (flexible - days/hours to be negotiated with employee)

REMUNERATION: as Collective agreement for Grade 2 caretaker (\$23.27 p/hour)

DUTIES:

- ☐ Hold building keys and be responsible for the opening and locking of buildings when needed
- ☐ Ensuring rubbish and recycling bins are put out for Wednesday collection - main courtyard bins to be emptied
- ☐ Inspect buildings and grounds regularly (twice a week) and report to principal with any concerns
- ☐ Ensure all heat pump engines are free of birds nests
- ☐ During summer ensure swimming pool and pump are operating cleanly and safely
- ☐ Sweep or blow vac all hard surfaces around the school as required
- ☐ Buff all vinyl areas (particularly cloak bays) as required
- ☐ Maintain lawns and edges - mow, trim, weed whip



- ☐ Garden maintenance eg. weeding, removal of dead or unsightly trees or shrubs, renewal of plants, shrub maintenance
- ☐ Checking playground for safety - inform principal and organise any softfall, sand or other maintenance
- ☐ Check conditions of drains, guttering and catch pits - - clean as necessary
- ☐ Sweep pool surrounds and changing sheds during swimming season. Weed and clean around the pool and spectator area.
- ☐ Action jobs reported from principal - staff room book
- ☐ Repair and paint outdoor seating and railings
- ☐ Cleaning of external windows and water blasting buildings and paths at least twice yearly (within school holidays)
- ☐ Attend to minor repairs such as leaking taps, window catches, door locks, chairs, furniture etc.
- ☐ Painting maintenance to keep buildings looking in good condition
- ☐ Minor handyman jobs eg. fixing cupboards/shelves to walls, installing soap dispensers or toilet roll holders etc.
- ☐ Cleaning of spouting and gutters
- ☐ Maintenance of all equipment, tools and machinery to a safe level - organising any repairs or servicing required
- ☐ Checking and coordinating water filter replacements
- ☐ Running water samples to town for checking at least 3 monthly
- ☐ Maintain areas that are susceptible to moss (especially astro turf areas)
- ☐ Cleaning of spoutings and gutterings
- ☐ Yearly stocktake and update of all equipment and tools prior to the start of each school year
- ☐ Report to the principal any unsafe areas, or areas requiring attention
- ☐ Marking of hopscotch, four/six square, hard surface games, athletic fields etc. when needed
- ☐ Use of salt for weed maintenance (in lieu of spray following weeding - especially on hard surfaces)
- ☐ repair/paint classroom furniture as required
- ☐ Attend staff meetings when required
- ☐ Attend property meetings for contract/project work and manage property works when necessary
- ☐ Enviro-schools projects when required
- ☐ Any work carried out must be done in accordance with health and safety regulations

Waikite Valley School Contacts:

Teresa Topp (PRINCIPAL) mob: 027 634 4744 E: principal@waikitevalley.school.nz
Office (Kelly Curtis) - 021 294 9633
Board of Trustees Chairperson - Shelley Schnuriger 333 2248
Parents-Teachers Association Chairperson - Crystal Carroll 021 175 0487

PLEASE SUPPORT LOCAL BUSINESSES THAT SUPPORT US:



GR8VANS
BUILDING LTD
PH 027 630 8245



CENTRAL
DRAINAGE & EARTHWORKS
Watson Elliston
Registered Drainlayer
MOBILE 021 938 956
EMAIL watson@centraldrainage.co.nz

DRAINAGE
Residential/Subdivisional
Septic & Bio Cycle Tanks
EARTHWORKS
All farm work:
- Races & Driveways
- Site Excavation
- Effluent Ponds
- Tree Removal
2.5 and 12 TON DIGGERS



Carolyn Morris
List your home with me and I'll donate \$500 to Waikite Valley School.
Please contact me for a no obligation appraisal.
*Terms and conditions apply

New Zealand **Sotheby's**
INTERNATIONAL REALTY



RED STAG
TIMBER



REDWOOD
BUTCHERY

**FIREWOOD
FOR SALE**

CONTACT: BRENDON ADAMS
PH: 027 493 1824



ASB

ONE STEP  AHEAD



BLUFF COUNTRY
CONTRACTORS



ONE
FOUNDATION



**FARM
SOURCE**



Fonterra
Dairy for life



**FARMERS
FORESTRY**

- Woodlot logging specialists
- Pine, gum, poplar
- Guaranteed clean up
- Direct access to local & export markets

Phone Cam Negus 07 333 2169 / 021 034 8424



Shane Atkinson
BUILDERS
COMMERCIAL and RESIDENTIAL
021 222 9999
sa.builders@cutlock.com



Farmlands



MITRE 10
MEGA