

Minutes of Waikite Valley School Board of Trustees Meeting

Thursday 8 April 2021, WVS Staffroom.

ADMINISTRATION

Present: Teresa Topp, Shelley Schnuriger, Andrew La Grouw, Mary Briggs, Lorraine Bowman, Edwin Schweizer (returning Board Member) & Lisa Dinning. Tim Braithwaite arrived at 6.45

Apologies:

In Attendance: Kelly Curtis (Secretary) & Edwin Schweizer

Meeting opened: 6.35

Lisa presented her report to the Board on The Reading Together programme run throughout term 1.

- Great turn out! Attendance = 14 Families
- All year levels represented across the school.
- Removing barriers providing dinner (pizzas) and child care allowing any and all parents to attend.
- Lisa thanked Teresa for ensuring the Programme could be run and Teresa thanked Lisa for her great facilitating!

The Karakia was read by the Board members.

Confirmation of previous meeting minutes:

Matters arising:

1. Opus Progress Report
 - Teresa informed the Board that Sabre Construction will be doing the renovations on Rooms 3 & Room 4.
 - Teresa and Maurice Shilton (Caretaker) attended the Tender meeting held at Opus. Teresa walked the Board through the Tender process and how the outcome was reached.
 - Asbestos testing will be taking place this weekend.
 - Construction will start in the school Holidays.
 - Plans for classroom space whilst renovations took place were discussed.
 - GPA - Library while Room 3 is upgraded.
 - Room 4 - Room 3 while Room 4 is upgraded
 - GPA - Room 4
 - Details of the upgrade were discussed.
 - Looking forward to completion of the upgrade so the school exterior can be repainted.
2. School House Tenancy Progress: Tim reported back
 - The House is being viewed currently.
 - Rent set at \$425 per week.
 - Huge amount of enquiries.
 - The Board updated Edwin on improvements made to the property and inspections would be conducted by Tim Braithwaite.
 - Mike France asked why the Board has chosen not to use a Property Manager?
 - The Board explained they felt they had not been listened to.
 - Tim and Teresa were quite happy to continue with the process.
3. March proceedings were confirmed as correctly recorded

Correspondence: As per list circulated in the meeting pack - Nothing to report.
Items available at the office and tabled at Board Meeting.

- Shelley Schnuriger presented her correspondence with Sue Knowles thanking her for her services and informing her they would no longer be required.
- She also presented Sue's reply.

MONITORING

Principal's Report: Previously circulated - see attached.

Roll : 88

Property: As stated in the report.

Personnel/Staff: - As stated in the report

Health & Safety: As stated in report

Curriculum: As stated in the report

Community Engagement: As Stated in the report

Grants: As stated in the report - see attached

- The Board approved a resolution for the Okatina Trust Grant application.

Finance:

Mary Briggs shared her findings on the January and February Finances.

DISCUSSIONS/DECISIONS

- 1) Governance Policy 7 - 9 - No changes to be made.
- 2) Strategic Aim 1 - Community Engagement
As reported - the Board looked through this document.

Meeting closed: 7.30

Next Meeting: Wednesday 19th May 2021 at 6.30pm

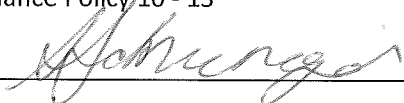
Matters Arising:

- 1) School House
- 2) Audit Report

Agenda Items:

1. Governance Policy 10 - 13

Signed _____



Date _____

19/5/21