

# Waikite Valley School PTA AGENDA

## 4 August 2020

Time: 7.00pm

Venue: Waikite Valley Hall

**Present:** Alana Mead, Katrina Martin, Teresa Topp, Lisa Dinning, Penny Oldfield, Rochelle Hoole, Shannon Cathcart, Niccola Atkinson, Alice Kissick, Victoria Wallace, Crystal Carroll, Lana McNaul, Marianne Schweizer.

**Minute Secretary** – Lisa Dinning (Teacher)

**Apologies** - Samantha Dinning

**Matters arising from the previous minutes:**

- Change to PTA Constitution (as discussed at AGM) – wording around “Principal or Deputy Principal” to be present for a quorum, changed to “Principal or nominated school staff member”. All those present have signed for this to be passed.
- Welcome packs – Courtney forwarded ideas to Teresa. (members received a hard copy of this) Marianne offered to help Courtney gather the items and move ahead with this.
  - **ACTION** – Courtney to get in touch with Marianne to organise. Will liaise with Katrina for finances and Teresa for assistance to organise school & kindy details.
- Calf donation scheme – (members received a hard copy of this) Alice presented – as tabled.
  - **ACTION** – Teresa to put notice into next Monday’s newsletter (10 Aug) and add to Facebook pages. Alana and Alice to get a flyer out to letterboxes in the community.
- Scrap metal drive – McCauley’s metals, explained by Alana.
  - **ACTION** – Marianne to approach Pat about using area across the road from school as the collection point.

**Treasurers Report** – as tabled by Katrina – motion to move: Katrina

Seconded: Alana

Moved: all present

**Correspondence:**

Nothing to report

**General Business:**

- **Pet Day 2020 – Organisation**
  - Shannon has a time line that we can follow from now until Pet Day to ensure all preparation is complete.
  - Shannon has spoken to most of the Judges today – 2 lamb judges confirmed. Calf judges to be confirmed. Pauline – goat judge.
  - Courtney and Crystal offered to organise & facilitate food stall: nachos, bake sale, drinks, bags of lollies.
  - Sourcing prizes/raffles/sponsorship - Farmsource, Fonterra, Pig and Whistle, Capers, Lonestar, Richies, Sotheby’s (Caro), Central Pharmacy, Vetplus, Animal Health Services, Waikite Hot Pools, Duck Tours, Photographers (local?) etc.

- **ACTION** – all members to attempt to access any sponsorship or support available. Teresa to provide a letter from the school on letterhead requesting sponsorship/support for the day. Crystal, Rob, Niccola, Penny, Teresa and Mary as committee.
- Shannon to book the coffee cart again.
- Shannon organising with vet plus for lamb's vaccinations and tails.
- Rochelle organising ribbons – as was decided last year, there is to be no year on the ribbons so that there will be no wastage year to year.
- Marianne to take responsibility for judges lunches.
  
- Pie fundraiser – cut-off date for orders is, 11 August. Packaging pies for pick up 20<sup>th</sup> August.
  - **ACTION** – Teresa to post closing dates on Facebook & Newsletter. Anyone available on the 20<sup>th</sup> who can come into the school around 2.30pm to help package up the orders would be greatly appreciated.
  
- Discussion around signatories for the PTA bank account.
  - **ACTION** – Katrina to liaise with Alana & Alice around meeting time to assemble and make necessary changes for the future use of the account.

Items for the next agenda:

Pet Day  
Calf Donation Scheme  
School Disco

Meeting Closed: 8pm

[Next meeting](#): Tuesday 8th September 2020 @7pm.