

## Minutes of Waikite Valley School Board of Trustees Meeting.

Monday 21st October 2019, WVS Staffroom.

The Karakia was read.

### ADMINISTRATION

Present: Teresa Topp, Shelley Schnuriger, Sarah Price, Andrew La Grouw, Edwin Schweizer, Mike France & Mary Briggs.

Apologies:

In Attendance: Kelly Curtis (Secretary)

Meeting opened: 6.30pm

Grant Hohepa - Shared local iwi knowledge and stories with the board, led the Karakia and helped with BOT members pepeha.

Confirmation of previous meeting minutes: Matters arising

- Mike asked how the work on the Bore was getting on?

Teresa explained the casing had holes or had collapsed.

Currently they were waiting on a particular pipe as they had hit sand. They were resuming work the Tuesday after Labour weekend.

The Ministry of Education will fund this project - the quote was around \$25k.

At the moment the filter is being constantly changed. Filling the pool will need to go back a couple of weeks, also water testing will wait until complete.

- Teresa explained the Junior boy's urinal has been replaced with a toilet. We're just waiting on the door to be rehung.
- Mike asked if Andrew and Edwin had done a walk around? Nope it hadn't been done, however they would get onto it this weekend.
- Edwin informed the Board that the hopper was still in the Boiler room area. He suggested it's filled in. He thought the lip at the top of the hopper may protrude so may need cutting off. The Board agreed to get 2 quotes for modifying the Boiler room to a Van Garage. Teresa said she would get quotes. Jeremy Briggs will be contacted (Mary Briggs will not be involved in the selection process).
- The Board discussed the new school van. It looks great!. Andrew thanked Teresa for getting the grant and organising the purchase of the van and sign writing.
- Teresa informed the Board the school had made an After School Care box for the old I Pads and Laptops. These are still in use but not adequate for classroom programs anymore.

The board accepted that the minutes were correct.

Correspondence: As per list circulated in meeting pack - Items available at the office or Board Meeting.

Matters arising:

### **MONITORING**

Principals Report: Previously circulated.

Roll : 83 - Large Junior School.

Property: As stated in the report.

Personnel - As stated in the report.

- We have used up the Infinity Grant so the pressure comes off Bulk grant - all Teaching staff are being paid from Teachers salary.
- Staffing organization next year are looking similar to this year at this stage.

Health & Safety – As stated in the report.

Curriculum – As stated in the report.

- Shelley reported on Pet Day and in particular the Calves involvement.

The management ensured no calves touched, the kids had a great time. The extra help from parents was helpful and the feedback from Judges very positive.

- Andrew asked what did “Material World” mean?. Teresa explained it centered around states of matter and changes in state. EG. chemical reactions, periodic table of elements etc. Values this term will be focused on through practise. A reward system will be set up to encourage students to ‘live’ the values. The new school values sign is fantastic and has been put on the back of the School Van.

Community Engagement - As stated in the report

- The Board discussed the Bus Route pros and cons so far. Teresa is meeting with Charlie tomorrow to confirm the route.

Grants - As stated in the Principal’s report.

Strategic Aim Discussion : Teresa referred to the Retention of Students section of the Annual School Improvement plan.

- If all year 7 and 8 return in 2020, there will be 15 students. Our Charter targets have been reached this year with 11 students currently in yr 7 & 8. The Board could look at their next retention goal for the new Charter - what is a realistic ambitious target?

The Board discussed the positive reasons the goal has been achieved.

- Transition program is successful and seamless between kindy & Pod 1, then school classrooms.

- Learners are engaged
- The "Play to Learn " approach is talked positively about in the community.
- The Staff are constantly assessing what they need to do to meet students needs.
- The "worm has turned" with more parents electing to keep their children here in the intermediate years - it is becoming the 'norm'.
- The risky decision to have a Board funded Teacher to allow the separate Year 7 & 8 classroom was a successful strategy.
- Having an effective male senior teacher is seen as a positive.

Operational Policies 9 - 10 - No changes to be made

Finance - August Report

- Mary commented that the budget was generally on track.
- The Board discussed Mary Patulo's visit on Wednesday 30th of October at 1.30pm. Board members are happy to attend.
- Mary brought up our need to respond to B D O's letter of recommendation in the future.

### DISCUSSIONS/DECISIONS

- Community Engagement questions  
The Board used Andrew's process to choose 4 questions to be discussed at their Community Future Focus meeting to be held on Monday 4th November at 5.30pm. Andrew and Shelley will facilitate. Teresa will provide childcare and Pizza. Questions will be run with the staff and the Board will practise with the senior school at 2.00pm on Monday afternoon.
- Induction Process review (Governance policy 16).  
The Board discussed their induction process onto the Board. The use of Spencer Baty was acknowledged as a positive. It was suggested that if there are 2 or more new Board members that a formal induction process is followed.
- The Decile change to Equity Index was discussed - this is an ongoing dialogue that will mean very little change to our schools entitlement.

Meeting closed: 8.25pm

Next Meeting: Monday 11th November @ 6.30pm

### Agenda Items:

BOT Consult using 4 focus questions - Then review Parent, student and staff outcomes.

Strategic Discussion - Property

Ops Policy review: 11 - 14

Charter Planning 2022 - 2023 - Future Focused meeting feedback

Draft 2020 Budget

Signed \_\_\_\_\_

*John Hunter*

Date \_\_\_\_\_

27/11/19